

# Miss Altemeier's Classroom Expectations/Routines

## How I enter Miss Altemeier's room:

- Enter room quietly
- Keep your hands and feet to yourself
- Walk in the room

## When I enter the room:

- Get my Ziploc bag and have a writing utensil ready for class
- Be in your seat by the time the bell rings
- Write in my planner
- Get started on the warm-up
- Voices need to be off

## When I am finished with my warm-up:

- Read a book
- Work on other homework
- Pass back papers
- Pick an activity from the, "I'm all done! What do I do now?" tub
- Voices need to be off

## When a teacher is talking:

- Sit quietly
- Do not talk to others
- Sit up in class: Do not put head down

## When I am working on my own work:

- No talking to other students
- Raise my hand to ask for help
- I will not distract others while they are working
- Use time wisely

## When Miss Altemeier is talking on the phone:

- Read a book
- Work on my work



### **The best time to ask to get a drink:**

- During transition from one activity to the next
- While doing my own work or when my work is finished
- Do not ask while doing something as a whole class

### **The best time to use the restroom (must have planner pass, serve a 15 min detention, or use 5 SOAR tickets):**

- Passing time
- Ask before class starts: Miss Altemeier may let me go or tell me to go at a later time
- When I am doing my own work or when it is finished
- Do not ask while doing something as a whole class

### **When I need to sharpen a pencil, I should do it:**

- Before the bell rings
- During warm-up time or transitioning between activities
- Ask for permission if Miss Altemeier is talking to whole class
- Don't need permission if doing work on my own or with a partner/group

### **When I am gone:**

- Look in the "While You Were Out" tub according to the day you missed and remove handouts
- Copy what you missed into your planner from the calendar
- Complete and turn into the turn in baskets within two days

### **When I am turning in work:**

- Turn it into the turn in baskets according to my block

### **When I take a test:**

- My voice should be off until Miss Altemeier says I can talk
- Eyes on my own paper
- When finished, I should QUIETLY read a book, work on other homework, or work on an alternative activity that Miss Altemeier provides

### **When the teacher needs you to be quiet:**

- She will do a countdown. When she reaches zero, eyes should be on her and voices should be off